



Bharati Vidyapeeth
(Deemed to be University)
INSTITUTE OF MANAGEMENT & RESEARCH NEW DELHI
A-4, Paschim Vihar, Rohtak Road, New Delhi – 110063

Ref: BVIMR/ND/ 149 /2021-22

Dated: 09-06-2021

Notice

Second Internal/Departmental (Backlog Examination)

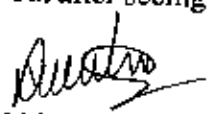
To All Students of BBA Program (2015 & 2018 Course)

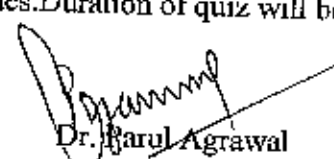
Dear Students,
Greetings of the Day!

This is to inform you that second internal/departmental backlog examination of BBA Program shall start from 16th June, 2021 onwards. Internal/departmental backlog examination will be conducted on Moodle Platform. Detailed schedule of examination is (Date sheet) being shared with you on our institute's ERP and Website both.

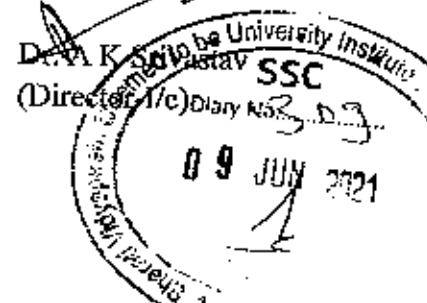
Guidelines for 2nd Internal/Departmental Examination (Moodle Quiz)

1. Check your schedule of Moodle Quiz properly and get ready on time for your online examination on Moodle Quiz.
2. Check your Moodle Login ID in advance, whether it's working or not. If there is any problem, contact Mr Pawan Rohilla at 9718070729 to get your problem resolved.
3. Login via Google Meet is mandatory with camera device on for the entire duration of your examination, failing which you may be removed from the class and can be marked absent by the Invigilator. Google meet link will be shared by the invigilator before the each examination.
4. Don't skip any questions as you will not be able to go back and attempt that question again.
5. Moodle Quiz will be of 40 questions. Each question will appear on a different page. Attempt the question and move to the next page.
6. After attempting last question you need to submit quiz.
7. After submitting the quiz your grades will be displayed on the screen. Make sure to log out after seeing your grades. Duration of quiz will be of thirty minutes.


Dr. Nishith Mishra
(Exam-I/c)


Dr. Parul Agrawal
(HOD)

CC: ERP, Website





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Notice

To All Faculty Colleagues (Regular & Visiting)

Dear Colleagues,
Greetings!

Please be informed that second internal/departmental backlog examination of **BBA Program** shall start from 16th June, 2021 onwards, and detailed date sheet for the same has been released by the examination department.

Second internal/departmental backlog examination will be conducted on Moodle Platform as we have been doing in the past. It is our collective responsibility to conduct internal backlog examination with due diligence and full responsibility. Following are the guidelines to be followed for conduct of the examination.

Invigilator/Paper Setter Guidelines for 2nd Internal/Departmental Backlog Examination (Moodle Quiz)

1. It is the responsibility of paper setter/invigilator (as names given in the datesheet) to frame required MCQs (Nos. given in the datesheet) and upload it on Moodle platform latest by 4 PM on 14th June, 2021.
2. The desired questions (MCQs) of Moodle Quiz are to be framed as per the guidelines only, given by our IT cell. A sample copy of quiz and other instructions are being attached herewith for your reference.

3. It is the responsibility of the invigilator/paper setter to share the quiz password with students of their respective classes on the day of examination. Attendance sheet will be shared with you for verification of student names of a respective subject for which examination is being conducted.
4. Invigilators have to ensure that students have logged in via Google Meet with camera device on for the entire duration of the examination. Google meet link will be shared by the invigilator in the respective group before each examination.
5. It is the responsibility of Mr. Pawan Rohilla to prepare award list (Grades of Moodle Score) of each examination and send it to exam cell (Ms Anupam Dhingra) in a prescribed format for onward action on ERP. Grades (Out of 10) and marks (Out of 40) both are required on Moodle Quiz award list.



Dr Nishith Mishra
(Exam- I/c)



Dr Parul Agrawal
(HOD)

Dr. A K Srivastav
(Director-I/c)

Encl: Appendix A & B

CC: CMS (to all faculty colleagues)

Appendix-A

Faculty Instructions for Preparing Moodle Quiz

Keep note of the following while preparing MCQ's for Moodle Quiz:

- * Prepare MCQ's in notepad
- * Avoid options like "All of the above" or "both A & B"
- * Don't use special characters i.e
<& * # % \ € \$ -
- * Moodle quiz sample file is mailed to you...Follow the exact formatting as in sample file
- * Don't put S.No before any question
- *Keep every question in one line

Appendix-B

Sample Quiz for your reference

Which of the following is not an inventory?

- A. Machines
- B. Raw material
- C. Finished products
- D. Consumable tools

ANSWER: A

Maintenance consist of the following action

- A. Replace of component
- B. Repair of component
- C. Service of component
- D. All

ANSWER: D

Ref: BVM/102/119 / 2021
 Institute of Management and Research, New Delhi

BBA - Second Internal/ Departmental Backlog Examination June-2021

Date: 09/06/2021

S No	Quiz Date	Quiz Time	Course/ Semester/ Year	Subject	Name of Investigator/Paper Setter	No of Students	No. of MCQs Required	Type of Exam
BBA-I (2018) (Backlog)								
1	16-Jun-21	9:00 am to 9:30 am	BBA-I (2018) (B/L)	Business English - Communication	Ms Ganddeep Kaur	9	50	Internal
2	16-Jun-21	9:40 am to 10:10 am	BBA-I (2018) (B/L)	Business Organization & Systems	Ms Anuradha Nain	8	50	Internal
3	16-Jun-21	10:20 am to 10:50 am	BBA-I (2018) (B/L)	Micro Economics	Ms Rupam Jyoti Das	10	50	Internal
4	16-Jun-21	11:00 am to 11:40 am	BBA-I (2018) (B/L)	Business Accounting	Mr Rahul Gupta	8	50	Internal
5	16-Jun-21	11:50 am to 12:30 pm	BBA-I (2018) (B/L)	Foundation of Mathematics & Statistics	Dr Nancy Goel	12	60	Internal
6	16-Jun-21	12:40 pm to 1:10 pm	BBA-I (2018) (B/L)	Career & Life Skills	Ms Neha Guliyani	13	60	Departmental
BBA-II (2018) (Backlog)								
1	17-Jun-21	9:00 am to 9:30 am	BBA-II (2018)(B/L)	Environmental Studies	Ms Mukta Goel	8	50	Departmental
2	17-Jun-21	9:40 am to 10:10 am	BBA-II (2018)(B/L)	Principles of Management	Ms Anuradha Nain	16	60	Internal
3	17-Jun-21	10:20 am to 10:50 am	BBA-II (2018)(B/L)	Macro Economics	Dr Neetu Jain	14	60	Internal
4	17-Jun-21	11:00 am to 11:40 am	BBA-II (2018)(B/L)	Management Accounting	Mr Rahul Gupta	12	60	Internal
5	17-Jun-21	11:50 am to 12:30 pm	BBA-II (2018)(B/L)	Business Statistics	Dr Nancy Goel	13	60	Internal
6	17-Jun-21	12:40 pm to 1:10 pm	BBA-II (2018)(B/L)	Swachha Bharat Abhiyan	Ms Tripti Tiwari	6	50	Departmental
BBA-III (2018)(Backlog)								
1	18-Jun-21	9:00 am to 9:30 am	BBA-III (2018) (B/L)	Introduction to Financial Management	Dr Anurshi Kataria	7	50	Internal
2	18-Jun-21	9:40 am to 10:10 am	BBA-III (2018) (B/L)	Computer Applications for Business	Ms Sonal Shigh	7	50	Internal
3	18-Jun-21	10:20 am to 10:50 am	BBA-III (2018) (B/L)	Entrepreneurship Development	Ms Anjali Garg	6	50	Internal
4	18-Jun-21	11:00 am to 11:30 am	BBA-III (2018) (B/L)	Organizational Behavior	Ms. Sonal Singh	9	50	Internal
5	18-Jun-21	11:40 am to 12:10 pm	BBA-III (2018) (B/L)	Principles of Marketing	Dr Parkal Saini	7	50	Internal
6	18-Jun-21	12:20 pm to 12:50 pm	BBA-III (2018) (B/L)	Start-up Management	Dr Neetu Jain	8	50	Departmental
BBA-IV (2018)(Backlog)								
1	19-Jun-21	9:00 am to 9:30 am	BBA-IV (2018) (B/L)	Human Resource Management	Ms Sonal singh	9	50	Internal
2	19-Jun-21	9:40 am to 10:10 am	BBA-IV (2018) (B/L)	International Business	MS Anjali garg	11	60	Internal
3	19-Jun-21	10:20 am to 10:50 am	BBA-IV (2018) (B/L)	Business Research	Mr Vivek verma	15	60	Internal
4	19-Jun-21	11:00 am to 11:30 am	BBA-IV (2018) (B/L)	Business Laws	Mr K.K.vats	12	60	Internal
5	19-Jun-21	11:40 am to 12:10 pm	BBA-IV (2018) (B/L)	Enhancing Personal & Professional Skills	Dr Alay Sahni	6	50	Internal
6	19-Jun-21	12:20 pm to 12:50 pm	BBA-IV (2018) (B/L)	Basics of Taxation	Mr Sameer Kathuna	8	50	Departmental
BBA-V (2018)(Backlog)								
1	19-Jun-21	9:00 am to 9:30 am	BBA-V (2018) (B/L)	Management of Services	Dr Santivy Manocha	7	50	Internal
2	19-Jun-21	9:40 am to 10:10 am	BBA-V (2018) (B/L)	Introduction to Operations Research	Dr Nancy Goel	9	50	Internal
3	19-Jun-21	10:20 am to 10:50 am	BBA-V (2018) (B/L)	Consumer Behaviour	Dr Broto R Bhardwaj	11	60	Internal
4	19-Jun-21	11:00 am to 11:30 am	BBA-V (2018) (B/L)	Sales & Distribution Management	Dr Anjali sharma	8	50	Internal
5	19-Jun-21	11:40 am to 12:10 pm	BBA-V (2018) (B/L)	Event Management	Dr Indu Rani	9	50	Internal

BBA-II (2018)(Backlog)

1	16-Jun-21	9:00 am to 9:30 am	BBA-II (2015) (B/L)	Organizational Behaviour	Dr Ashima Bhatnagar	8	50	Internal	
2	16-Jun-21	9:40 am to 10:10 am	BBA-III (2015) (B/L)	Principles of Marketing	Dr Nishith Mishra	4	50	Internal	
3	16-Jun-21	10:20 am to 10:50 am	BBA-III (2015) (B/L)	Basics of Financial Management	Dr Aarushi Kataria	4	50	Internal	
4	16-Jun-21	11:00 am to 11:30 am	BBA-III (2015) (B/L)	Management Information Systems	Dr Aparna Marwah	3	50	Internal	
5	16-Jun-21	11:40 am to 12:10 pm	BBA-III (2015) (B/L)	Business Statistics-I	Dr Jindu Rani	10	50	Internal	
6	16-Jun-21	12:20 pm to 12:50 pm	BBA-III (2015) (B/L)	Road Safety and Management	Ms Rupam Jyoti Das	2	50	Departmental	
7	16-Jun-21	1:00 pm to 1:30 pm	BBA-III (2015) (B/L)	Basics of Taxation	Mr Rakesh Chawla	8	50	Departmental	
BBA-IV (2015) (Backlog)									
1	17-Jun-21	9:00 am to 9:30 am	BBA-IV (2015) (B/L)	Business Laws	Ms Anupama Gupta	3	50	Internal	
2	17-Jun-21	9:40 am to 10:10 am	BBA-IV (2015) (B/L)	International Business	Ms Bhavika Batra	3	50	Internal	
3	17-Jun-21	10:20 am to 10:50 am	BBA-IV (2015) (B/L)	Research Methodology	Dr Aparna Marwah	1	50	Internal	
4	17-Jun-21	11:00 am to 11:30 am	BBA-IV (2015) (B/L)	Human Resource Management	Ms Sonal Singh	1	50	Internal	
4	17-Jun-21	11:40 am to 12:10 pm	BBA-IV (2015) (B/L)	Entrepreneurship Development	Dr Pankaj Saini	1	50	Internal	
6	17-Jun-21	12:20 pm to 12:50 pm	BBA-IV (2015) (B/L)	Intellectual Property Rights	Col Anand	5	50	Departmental	
BBA-V (2015) (Backlog)									
1	18-Jun-21	9:00 am to 9:30 am	BBA-V (2015) (B/L)	Services Management	Dr Sanjay Mahrotra	6	50	Internal	
2	18-Jun-21	9:40 am to 10:20 am	BBA-V (2015) (B/L)	Introduction to Operations Research	Dr Bhavna Duggal	4	50	Internal	
3	18-Jun-21	10:30 am to 11:00 am	BBA-V (2015) (B/L)	Labour Legislation (HRM)	Mr Sanjay Roy	1	50	Internal	
4	18-Jun-21	11:10 am to 11:40 am	BBA-V (2015) (B/L)	Employee Relationship Management	Mr Sanjay Roy	1	50	Internal	
5	18-Jun-21	11:50 am to 12:20 pm	BBA-V (2015) (B/L)	Customer Relationship Management	Dr Aditi Malhotra	2	50	Internal	
6	18-Jun-21	12:30 pm to 1:00 pm	BBA-V (2015) (B/L)	Sales & Distribution Management	Ms Bhavika Batra	1	50	Internal	
7	18-Jun-21	1:10 pm to 1:40 pm	BBA-V (2015) (B/L)	Event Management	Dr Aparna Marwah	4	50	Departmental	
8	18-Jun-21	1:50 pm to 2:20 pm	BBA-V (2015) (B/L)	Environmental Science	Dr Sunita Kaul	2	50	Departmental	
BBA-VI (2015) (B/L)									
1	19-Jun-21	9:00 am to 9:30 am	BBA-VI (2015) (B/L)	Project Management	Ms Swati Rohtagi	8	50	Internal	
2	19-Jun-21	9:40 am to 10:20 am	BBA-VI (2015) (B/L)	Business Policy & Strategic Management	Dr Ashima Bhatnagar	5	50	Internal	
3	19-Jun-21	10:30 am to 11:00 am	BBA-VI (2015) (B/L)	Marketing Communication & Advertising	Dr Sanjay Manocha	2	50	Internal	
4	19-Jun-21	11:10 am to 11:40 am	BBA-VI (2015) (B/L)	Training & Development	Mr Sanjay Roy	4	50	Internal	
5	19-Jun-21	11:50 am to 12:20 pm	BBA-VI (2015) (B/L)	Performance Appraisal Systems	Dr Vikas Rajput	3	50	Internal	
6	19-Jun-21	12:30 pm to 1:00 pm	BBA-VI (2015) (B/L)	Digital Marketing	Dr Ritika Malik	3	50	Internal	
7	19-Jun-21	1:10 pm to 1:40 pm	BBA-VI (2015) (B/L)	Business Ethics	Ms Minakshi Sati	6	50	Departmental	
8	19-Jun-21	1:50 pm to 2:20 pm	BBA-VI (2015) (B/L)	Disaster Management	Ms Rupam J Das	2	50	Departmental	
9	19-Jun-21	2:30 pm to 3:00 pm	BBA-VI (2015) (B/L)	Current Trends in Management	Ms Anupama Gupta	4	50	Departmental	
Exam-I/c (Exam Cell)									
			Dr Nishith Mishra/Ms Anupam Dhingra Mr Pawan (Jr Cell)	Mr Firoz (SSC)	Dr Parul Agrawal (HOD)	Dr A K Srivastav (Director-I/c)			