

**Bharati Vidyapeeth
(Deemed to be University)**

Institute of Management & Research, New Delhi

A Grade Status Awarded by MHRD, Govt of India, Reaccredited with Grade A+ by NAAC, Ranked among Top 75 B-Schools in India by NIRF 2017

An ISO 9001:2015 14001:2015 Certified Institute

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BVIMR/ND/ /2020-21

Date: 28th July, 2020

INTER OFFICE COMMUNICATION

From: Director Date: 28.7.2020	To: All Teaching staff members (Regular and Visiting)
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Kindly be informed that **1st Internal Examination** of ongoing session of Academic Year 2020-21 will be starting **from 10th August, 2020** for which detailed date sheet is being worked out and will be released shortly. Further, it has been decided that first internal examination **will be conducted online via Moodle Quiz for all the programs and courses being taught in the present academic session.**

Furthermore, it is the complete responsibility of the course instructors (Subject Faculty) **to prepare MCQs in coordination with the course leaders of their respective subjects** and upload it on the Moodle Platform as per the instructions and guidelines of our Institute. The total pool of the questions to be prepared for one subject has been decided to be 120. It is the collective responsibility of all course instructors, teaching same subjects in different sections to prepare desired MCQs and submit it to their respective course leaders latest by **12 Noon, on 4th August, 2020.**

Of late, Moodle Quiz training program has been conducted for our colleagues, however the necessity is being felt to re-conduct one such training program again so that scheduling and uploading of quiz could be done hassle free by all of us. In view of this, a training program has been scheduled **on 30.07.2020 at 5 PM**, which is compulsory to attend for all (Regular and Visiting colleagues).

Thanking you all. Stay safe and healthy.



Dr. Vikas Nath
(Director In charge)

Cc: CMS for uploading on ERP.