



**Bharati Vidyapeeth  
(Deemed to be University)  
INSTITUTE OF MANAGEMENT & RESEARCH NEW DELHI  
A-4, PaschimVihar, Rohtak Road, New Delhi – 110063**

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Ref: BVIMR/ND/

/2020-21

Dated: 26-04-2021

**Notice**

**To All Students of BBA LLB IV, VI and VIII Semester and LLB IV and VI semester**

Dear Students,  
Greetings of the Day!

As you all are aware that **second internal examination shall start from 11th May, 2021 onward**. Second internal examination will be conducted on Moodle. Detailed schedule of Moodle Quiz examination has been shared with you on our institute's ERP and Website both. Also it is being circulated in official class groups. Guidelines for Moodle Quiz Examination are as under.

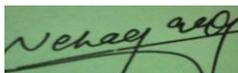
**Guidelines for 2<sup>nd</sup> Internal Examination (Moodle Quiz)**

1. Check your schedule of Moodle Quiz properly and get ready on time for your online examination on Moodle Quiz.
2. Check your Moodle Login ID in advance, whether it's working or not. If there is any problem, contact **Mr Pawan Rohilla at 9718070729** to get your problem resolved.
3. **Login on MS Teams is mandatory with camera device on for the entire duration of your examination, failing which you may be marked absent or your examination can be cancelled. Internal examination is to be given only using desktop/laptop and no other electronic gadgets will be allowed for the same. It is the responsibility of students to maintain proper backup to its computer devices such as laptops/desktops, no excuses in this regard will be entertained, if reported.**

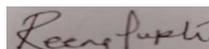
4. Don't skip any questions as you will not be able to go back and attempt that question again.
5. Moodle Quiz will be of 40 questions. Each question will appear on a different page. Attempt the question and move to the next page.
6. After attempting last question you need to submit quiz.
7. After submitting the quiz your grades will be displayed on the screen. Make sure to log out after seeing your grades.
8. Duration of quiz will be of 30 minutes in case of theory papers; however, this duration will be of 40 minutes in case of practical papers.

### **Guidelines for Practical Paper II BBALLB VIII**

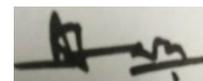
1. A question paper with a set of 4 questions would be given to the students to draft legal documents. Each question carries 10 marks.
2. The students have to give written exam via online video mode and mic on through Ms Teams.
3. Invigilation would be done by subject faculty for a period of two hours.
4. The Students will receive 1 question in the beginning and then 1 question each at every 30 min. Thereby receiving 30 mins for each question. At the end of the process, students will be sending the consolidated sheet through google form shared after the exam.
6. The sheets will be accordingly assessed and a session will be conducted thereby explaining the mistakes of the students.
7. Finally, a duly consolidated marks sheet will be circulated amongst the students and finally sent to exam cell for final submission.
8. **The date of exam is 10<sup>th</sup> May 2021 and timings will be from 11:00am-01:00pm.**



Ms Neha Garg  
(Exam-I/c)



Dr Reena Gupta  
(HOD)



Dr. A.K. Srivastav  
(Director-I/c)